



# Visvesvaraya

## College of Engineering & Technology

(Approved by AICTE, New Delhi & Govt. of T.S., Affiliated to JNTUH, Hyderabad.)  
(Sponsored by : Jawahar Educational Society ) (An ISO 9001 - 2018 Certified Institution)  
M.P. Patelguda (V), Ibrahimpatnam (M), Ranga Reddy Dist - 501510, T.S.

Ph : 08414 - 252677  
(O) : 77299 89434  
Website : www.vcethyd.ac.in  
e-mail : vcethr@gmail.com



VCET/IQAC-CIR/2021/16

Date: 15-07-2021

### CIRCULAR

The following members of IQAC Committee are requested to attend the meeting in online on 16-07-2021 to Discuss about following agenda point's at 10.00 AM.

1. Review of Strategic plan and Implementation
2. Status of Internships /Industry oriented Mini projects of Pre-Final year students
3. To conduct Technical Skill training programs
4. Course files, timetables , lecture plans, curriculum
5. To review the performance in various academic activities and feedback analysis
6. To review the student performance in academics:
7. To review the outcome of faculty development training programs conducted

During meeting following members have to attend

VISVESVARAYA COLLEGE OF ENGINEERING AND TECHNOLOGY		
IQAC COMMITTEE FOR THE ACADEMIC YEAR 2021-2022		
S. No.	Name	Designation
1	Dr. D. Ramesh Principal	Chairman
2	Dr. SELVA KUMAR SUBRAMANIAN Professor (CSE) & Academic Director	Convener
3	Dr.A.JayaLakshmi Professor (EEE ) JNTUHCE	Advisor
4	Mr.B.Ravi Kumar Chairman (Trilogic Technologies)	Advisor
5	Mr.Kiran Kumar Senior System Engineer, Infosys	Member
6	Dr.K.Sudhakar Rtd Govt. Employee, principal SVITS	Member
7	Dr.S.K Bikshapathi Rtd.Engineer,South central Railways	Member
8	Mr. K.Raj Kumar	HOD/EEE Member
9	Mr.A.Kiran Kumar	HOD/CSE Member
10	Mr. M.Rajendar Reddy	HOD/CIVIL Member
11	Mr. A.Venu	HOD/MECH Member
12	Mr. D.Ramakrishna Sharma	HOD/H&BS Member
13	Mr. H.Ragupathi	HOD/ECE Member
14	Mr. H.Soma Shekar	Exam branch I/C Member
15	Mr. P.Jacob	AO Member



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16	Mr. P Sagar Rajashekar	CIVIL	Member
17	Mr P.Shoba	EEE	Member
18	Mr. N.Laxmi	ECE	Member
19	Mr. M.Sangeetha	CSE	Member
20	Mr. M.Narsimha Reddy	MBA	Member
21	Mr. B.Shankar Reddy	Parent of B. Vyshavi 9849363689	Member
22	Mr. B.Surendra Goud	Parent of Uday kumar 9390829815	Member
23	Mr. CH.Srikar	Student (EEE -3 <sup>rd</sup> year)	Member
24	Mr. B.Sneha	student (ECE -3 <sup>rd</sup> year)	Member

**Term** : One year and shall continue to be force until reconstruction.

**Meeting duration** : How ever the meeting may be scheduled as and when necessary.

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2. To Dean of Academics.
3. A.O.T.P.O. Library ,Exam Branch for information
4. Vice Principal.

*DTZam*

*B. Subramanian*  
IQAC Chairman

**PRINCIPAL**  
Visvesvaraya College of Engineering & Technology  
M.P. Patelguda (V), Ibrahimpatnam (M)  
R.R. Dist-501 510.



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VCET/IQAC-MOM/2021/16

Date: 16-07-2021

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The following committee members have to be present at the time of meeting

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15	Mr. P.Jacob	AO	Member
16	Mr. Sagar Rajashekar	CIVIL	Member



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24	Mr. B.Sneha	student (ECE -3 <sup>rd</sup> year)	Member

The following points were discussed in the meeting

1. Minutes of the previous meeting were confirmed.
2. All faculty are informed to submit the course files, lecture plans for the current coming semester.
3. Guidelines for internal administrative audit are set. The team decided in the meeting to conduct the administrative audit on 04th August 2021.
4. The committee Reviewed the Strategic plan and Implementation for the ACY.2021-22
5. The committee reviewed the Status of Internships /Industry oriented Mini projects of Pre-Final year students the committee acknowledged good status
6. The committee decided to conduct the Technical Skill training programs under TASK for all Departments on CAD,PHYTHON,MATLAB courses by month ending
7. Reviewed the Course files, timetables , lecture plans, curriculum
8. The committee reviewed the performance in various academic activities and feedback analysis
9. The committee reviewed the student performance in academics , the committee instructed HODs to improve the pass percentage of students at end exams
10. The committee reviewed the outcome of faculty development training programs conducted. The committee noticed that total 18 FDPs are conducted in 2019-2020

*D. Ramesh*

PRINCIPAL

Visvesvaraya College of Engineering & Technology  
M.P. Patelguda (V), Ibrahimpatnam (M),  
R.R. Dist-501 510.

*J. Subakar*

IQAC Co-ordinator

## ACTION REPORT

The following list describes the actions taken based on the meeting held on 16-07-2021.

SNO	Plan of Action	Action Taken
1	Strategic Plan Implementation	Following items are implemented Cubicles for Teaching and Non Teaching staff One e-Class room in each department NCC cell EDC cell Woman Welfare Cell Industry Collaborative Projects(R&D) Organize Labs Using Emerging Technologies All Class rooms/Labs with LCD Extension of RO water plant
2	Skill Training Programs	Following Programs were conducted in association with TASK  MATLAB-----ECE & EEE CAD-----CIVIL & MECH PHYTHON----- CSE & AIML
3	Course files and workloads	completed
4	Remidel classes	Implemented
5	Faculty Development Programs	Total 18 FDPs are conducted during 2019-2020 and planning to conduct at least 20 FDPs

*S. Subramanian*  
IQAC Co-ordinator

*D. Ramesh*

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VCET/IQAC-CIR/2021/17

Date: 15-12-2021

### CIRCULAR

The following members of IQAC Committee are requested to attend the meeting at IQAC cell on 15-12-2021 to Discuss about following agenda point's at 2.00 Pm.

1. Professional body memberships for staff
2. Self Appraisal of Teaching and Non-Teaching staff
3. Discussion on ADD-ON courses
4. Workshops and Co-curriculum activities
5. Discussion on Placements/Industry Institute Interaction
6. Student Feedback

During meeting following members have to attend

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*S. Sivakumar*  
IQAC Co-ordinator



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Date: 15-12-2021

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The following committee members have to be present at the time of meeting

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17	Ms. P.Shoba	EEE Member
18	Mrs. N.Laxmi	ECE Member
19	Mrs M.Sangeetha	CSE Member

  
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23	Mr. CH.Srikar	Student (EEE -3 <sup>rd</sup> year)	Member
24	Ms. B.Sneha	student (ECE -3 <sup>rd</sup> year)	Member

The meeting concluded with the following points:

- Chair has advised to HODs to plan to conduct the one Workshop/ Co-curriculum activity by January 2021
- Committee has decided to make a Industry Institute Interaction with any one of the company
- The committee are insist the faculty members to take Professional body memberships , the 50% of amount has bare by college
- Chair has discussed on ADD-ON courses and advised to HODs to conduct at least one course for each class to every department
- All the Teaching and Non-Teaching staff are advised to submit their self appraisal form by December 31<sup>st</sup>-2021
- Student feedback up to mid-1 is analyzed

### INTERNAL QUALITY ASSURANCE CELL

#### ACTION REPORT

The following list describes the actions taken based on the meeting held on 15-12-2021.

S NO	Plan of Action	Action Taken
1	Administrative Audit Report	Reviewed the reports and submitted to Principal for further action.
3	Student Feedback	Collected feedback forms students on faculty
4	ADD-ON courses	Add-On courses are identified and EEE,MECH,CIVIL and completed for 4 <sup>th</sup> and 3 <sup>rd</sup> year students
5	Co-Curriculum activity	The 4 <sup>th</sup> year students went to Industrial visit at EEE-TSGENCO Palvoncha (KTPS) ECE-ECIL CSE- TCS at adibatla
6	Self Appraisal system	Faculty self Appraisal completed

*A. Subrah*

*[Signature]*  
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VCET/IQAC-CIR/2022/18

Date: 11-03-2022

### CIRCULAR

The following members of IQAC Committee are requested to attend the meeting on online Google meet on 12-03-2022 to Discuss about following agenda point's at 2.00 Pm.

1. Resources and Infrastructure requirement for NAAC
2. Academic audit, Green audit, Environment audit and Energy audit
3. Establishment of Institute Innovation Council
4. Participation in NIRF and ARIIA ranking 2023
5. Approval of all Policies (Academic Maintenance, Research, IT Infrastructure, Grievance Redressal, Green Campus and Code of Ethics Policy, Document Policy, Gender Policy, Staff Intensives Policy etc)
6. Applying for funding to AICTE/DST/To get funding through government Agencies for conduction workshops and FDPs etc
7. Students Participation in Hakethon/Technical Events
8. Faculty members to publish quality papers
9. To take Institutional Members ships
10. Programs conducted Under NSS unit

The following faculty members have to be attend for meeting

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*D. Prakash*

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*J. Subrahmanya*  
IQAC Chairman



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IQAC Chairman

*D. Ramesh*

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(O) : 77299 89434  
Website : www.vcethyd.ac.in  
e-mail : vcethr@gmail.com



### ACTION REPORT

The following list describes the actions taken based on the meeting held 12-03-2022.

SNO	Plan of Action	Action Taken
1	Resources for NAAC	Following are completed 1. New seminar Halls and E-Class rooms in two building 2. Faculty cubicals 3. ICT class rooms 4. Divyanggan washrooms 5. Extension of Administrative office and Exam Branch 6. Cubicals/Partitions for Department staff rooms and separate cabins for Professors
2	Registration in NIRF	completed
3	Policy Documents	Completed and Approved
4	NSS Unit	Several Programs conducted in different villages 1. Voters days 2. Distribution of masks and sanitizers to citizen 3. Medical Camp in VCET campus 4. Youth day 5. Engineers Day 6. Haritha Haram at Pocharam village 7. Ganesh and Bathukamma festivals 8. Distribution of cloths to blind students in Sporthy Jyothi Foundation 9. Food items to Matha Pithrula old age home 10. Computer trining to Govt High school student at MP patel guda village 11. Anti Drug awareness program by NGO organization sheriguda village

*DPam*

PRINCIPAL

Visvesvaraya College of Engineering & Technology  
M.P. Pateiguda (V), Ibrahimpatnam (M)  
R.R. Dist-501 510.

*S. Subramanian*

IQAC Co-ordinator